



OR DRT

Oral Fluid Rapid Drug Testing

using Lab Fusion by Fastest Labs

OR Series powered by Labb



Add Donor



Collect Specimen



Scan DRT



Manage Results



Confirm Specimen

Available tests - new designs

OR Series DRTs include confirmation & MRO services

Recommended inventory Item

You should keep at least 90 days of inventory at all times. Holding less than 90 days of inventory may lead to "Out-of-stock" scenarios.



Optional inventory Items

You should keep at least 90 days of inventory at all times. Holding less than 90 days of inventory may lead to "Out-of-stock" scenarios.

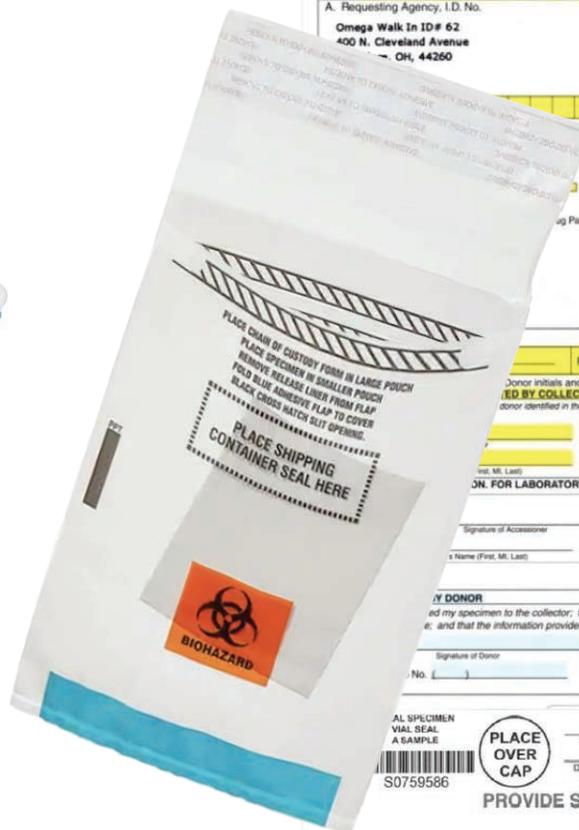


What you will need:

Ensure you have all items below before starting a oral fluid Digital Rapid Test (OR DRT)

You will need:

1. OR Series DRT
2. B Specimen Collection Kit - if non-negative
3. Omega CCF with security seal - if non-negative
4. Clear specimen transport bag - if non-negative



NON FEDERAL DRUG TESTING CUSTODY AND CONTROL FORM

1006067
SPECIMEN ID NO.

62 LAB ACCESSION NO.

OMEGA (330) 628-5748 (800) 665-5969 Fax: (330) 628-5803

STEP 1: COMPLETED BY COLLECTOR OR EMPLOYER REPRESENTATIVE

A. Requesting Agency, I.D. No. Omega Walk In ID# 62
400 N. Cleveland Avenue
Cincinnati, Ohio, 44260

B. MRO Name, Address, Phone and Fax No.

Random Reasonable Suspicion/Cause Post Accident
Follow-up Other (specify) _____
Drug Panel Other (specify) _____

REMARKS

Donor initials and dates seal. Donor completes STEP 5.
COMPLETED BY COLLECTOR AND COMPLETED BY LABORATORY
Donor identified in the certification section on Copy 2 of this form was collected, labeled, sealed and released to the Delivery Service noted in

SPECIMEN RELEASED TO:
COURIER
Name of Delivery Service Transferring Specimen to Lab

FOR LABORATORY USE ONLY.

Signature of Accessorator _____ Specimen Seal Intact Yes No, Enter Remark Below
Name (First, MI, Last) _____ Date (Mo./Day/Yr.) _____

BY DONOR

I certify that I have not adulterated it in any manner; the specimen used was sealed with a tamper-evident seal; and that the information provided on this form and on the label affixed to the Specimen Hair Pouch is correct.

Signature of Donor _____ (PRINT) Donor's Name (First, MI, Last) _____ Date (Mo./Day/Yr.) _____
No. _____ Evening Phone No. _____ Date of Birth Mo. _____ Day _____ Yr. _____

AL SPECIMEN VIAL SEAL A SAMPLE S0759586 **PLACE OVER CAP**

Donor's Initials _____ Date (Mo. Day Yr.) _____ S0759586

ORAL SPECIMEN VIAL SEAL B SAMPLE S0759586 **PLACE OVER CAP**

Donor's Initials _____ Date (Mo. Day Yr.) _____ S0759586

PROVIDE SAMPLE "B" ONLY IF SPECIFIED

PRESS HARD - YOU ARE MAKING MULTIPLE COPIES

All **DRTs** are sold with confirmation and MRO services



UA DRT - Checklist

Use this checklist when necessary (Optional)

Add Donor or
Scan Passport

- 01: Labb Station Reader**
Select Organization
Select Test Type
Select Panel Configuration

- 02: ADD DONOR DETAILS**
Scan ID
Input Reason for Testing
Input Phone & Email

Initial Screen

- 03: COLLECT SPECIMEN**
Ask Donor to provide an oral fluid specimen

- 04: DONOR REVIEW**
Ask Donor to Review & Sign Consent

- 05: SCAN DRT**
Follow On-Screen Prompts

- 06: IF NEGATIVE**
Press "SIGN & SEND" to report results.
Tap "COMPLETE TEST"

If Non-Negative

- 07: IF NON-NEGATIVE**
Select "VALIDATE" & Rescan after 3 minutes
IF Non-Negative a second time, goto Step 8

- 08: Locate Confirmation Supplies**
Locate OMEGA CCF
Locate Intercept Collection kit

- 09: Collect "B" Specimen**
Ask Donor to provide "B" specimen

- 10: Complete OMEGA CCF**
Complete the CCF with the Donor's details
USE THE Device SD number as the Donor's ID number
(If Donor ID number is used, results will be delayed)

- 11: Package & Ship Specimen**
Secure the specimen
Place all ORAL FLUID specimens in a separate FedEx bag
All Oral Fluid Specimens will go to OMEGA Laboratories
Use the OMEGA shipping label with all oral fluid specimen.

Add Donor

Step One

- Select Organization
- Select Panel Configuration
- Input Donor Details
 - Use Scanner
 - Use Keyboard



Collect Specimen

Scan DRT

Manage Results

Confirm Specimen



Select Organization

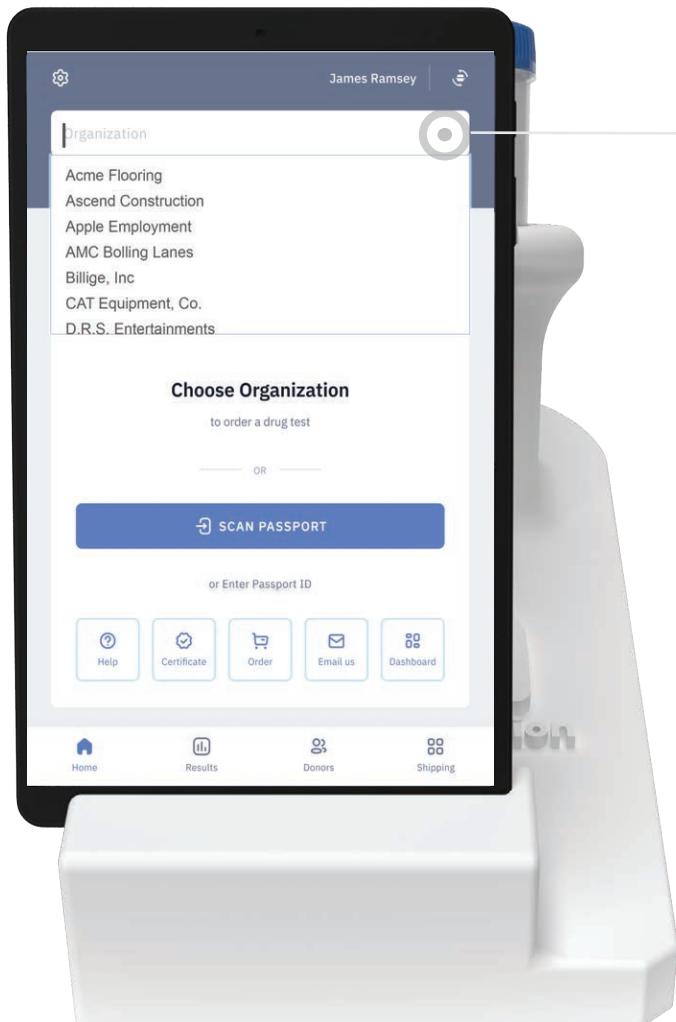


Who sent the donor for testing?

Choose the Organization from the drop down menu

To start a new drug test, begin by selecting the Organization from the Organization dropdown menu.

You can scroll through the roster of Organizations to locate the donor's Employer/Organization. If you have numerous Organizations, it's recommended to enter the first few characters of the Organization's name to narrow down the displayed options on the screen.



Tap the Organization drop down

To find an Organization:

1. Start typing the Organization name
2. Once you see your Organization, stop typing and select by tapping.

TERMINOLOGY:

Organization is the term used to identify an Employer or Client whom ordered the drug test and for whom the donor reports.



Select Panel Configuration

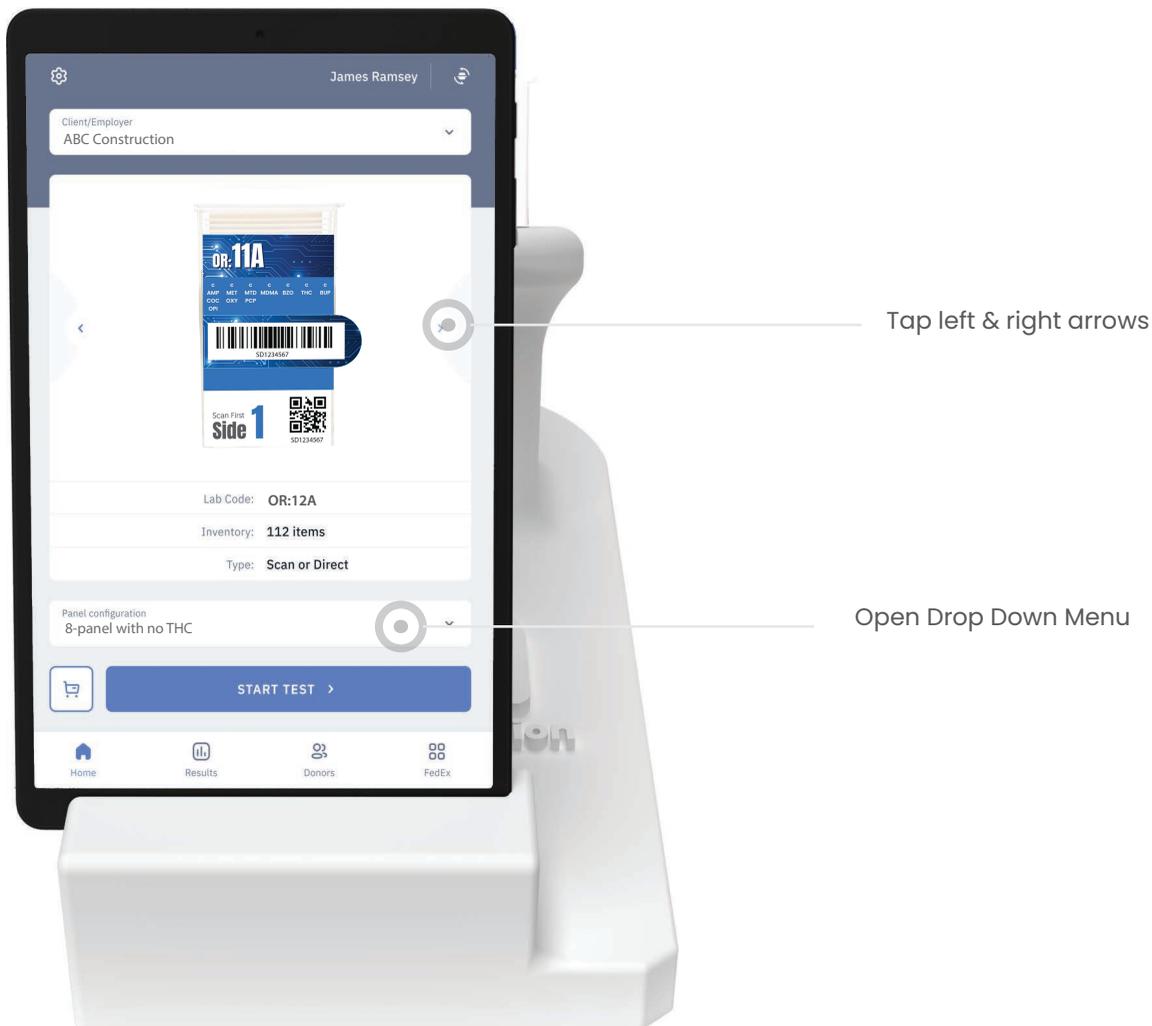


What test do you want to conduct?

Select a test type

When you select an Organization, the saved test type will be displayed. This lets you know which test to use and which panel configuration the system will order.

If you do not have a saved test type, you can select from a list of test types in Lab Station or create a new test type.





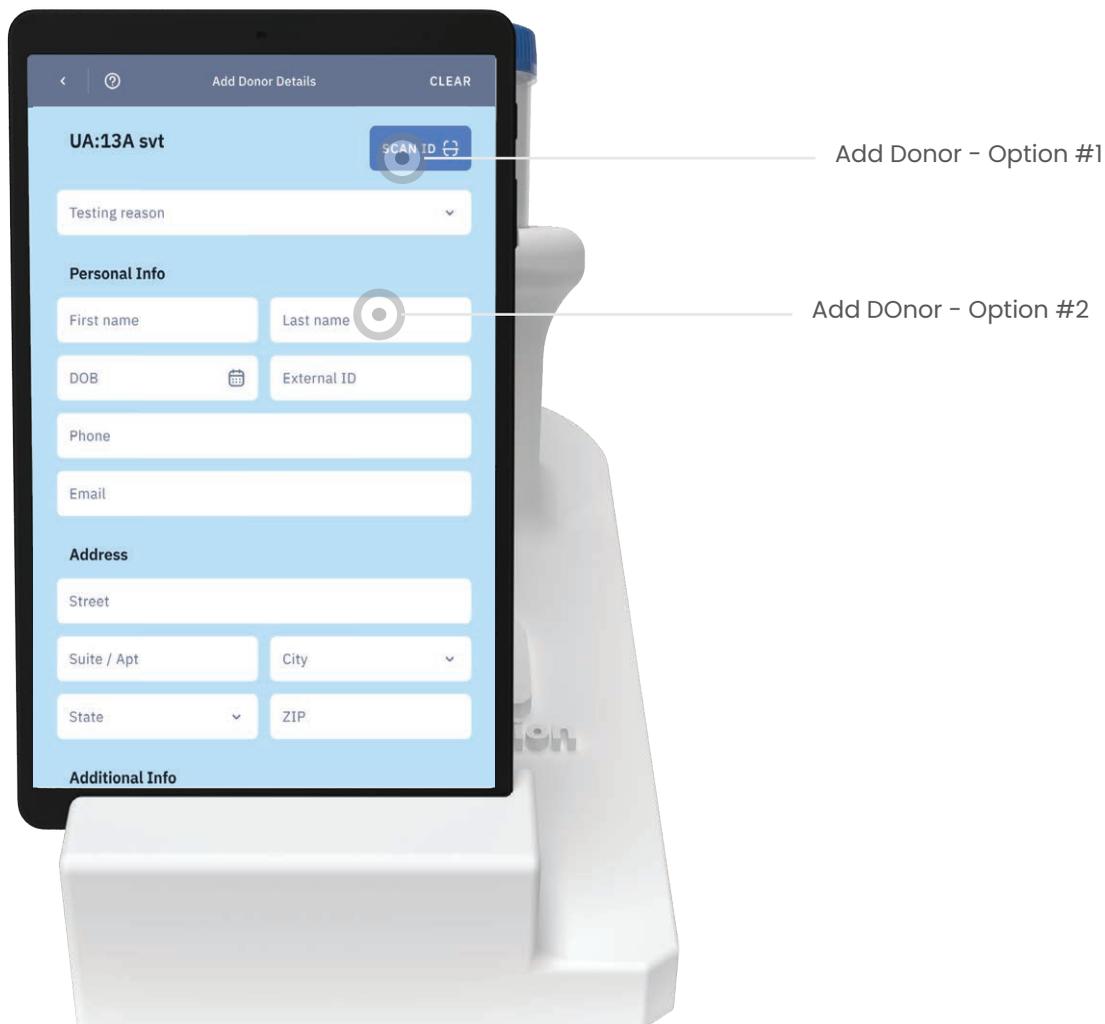
Who is the Donor?

Enter the donor's name and information

The donor details page include all of the information you want to collect about each donor. There are two ways to enter a new donor.

This includes:

- Reason for testing
- Donor Name & Address
- Date of Birth
- Identification details
- Phone and email address



IMPORTANT:

The on-screen keyboard will only appear if the folding wireless keyboard is not connected. If using the on-screen keyboard is preferred, turn off the wireless keyboard or un-pair.



How to Scan an ID

Input donor details instantly via scanning

The Scanner is the fastest, easiest way to enter donor details. To scan, hold the ID or license barcode up to the camera and the Lab Fusion system will instantly capture all of the details.



IMPORTANT:

The license or ID Card barcode records most of the required information. You will need to manually update the reason for testing, phone, & if collected, email address.



How to Add details manually

Input donor details using one of the keyboard options

The keyboard is an alternate method of entering a donor's information. To enter the details, tap on the field you wish to update and use the onscreen or wireless keyboard to type in the information manually.

On-screen keyboard

An on-screen keyboard will automatically activate when an external keyboard is not connected.

To activate the on-screen keyboard, tap on any data entry field.

To deactivate the on-screen keyboard, tap on any portion of the screen that is NOT a data entry field.



The folding keyboard

You will also have a wireless, rechargeable folding keyboard. The folding keyboard is very simple to use.

To add details, turn on the folding keyboard, tap on any data entry field and begin typing.





Time to Collect a Specimen

Before continuing, collect and secure an oral fluid specimen using an OR Series DRT swab.

Collect Specimen

Step Two

- Provide Instructions to Donor
- Verify Specimen
 - Check Specimen Properties
 - Compare SVT strip to color guide
- Secure Specimen
- Obtain Donor consent



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Scan DRT

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Manage Results

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Confirm Specimen

Provide Instructions to Donor

How to instruct a donor?

Provide donor with clear instructions

Ask to the donor rub all surfaces of the mouth multiple times using the oral fluid collector. After rubbing all surfaces, ask the donor to place collector under the tongue where specimen will pool. Repeat this procedure until specimen indicator turns red.





Verify Specimen Volume

How to collect enough sample?

Continue collecting until indicator turns red

Ask the donor to continue collecting for at least 5-minutes or until the specimen indicator on the collection wand turns red.





Activate DRT

How to activate the test?

Insert the collection wand into the testing device

Please the testing device on a flat, hard surface. Next insert the collection wand into the testing device, swab end first and press down slowly with the palm of your hand.



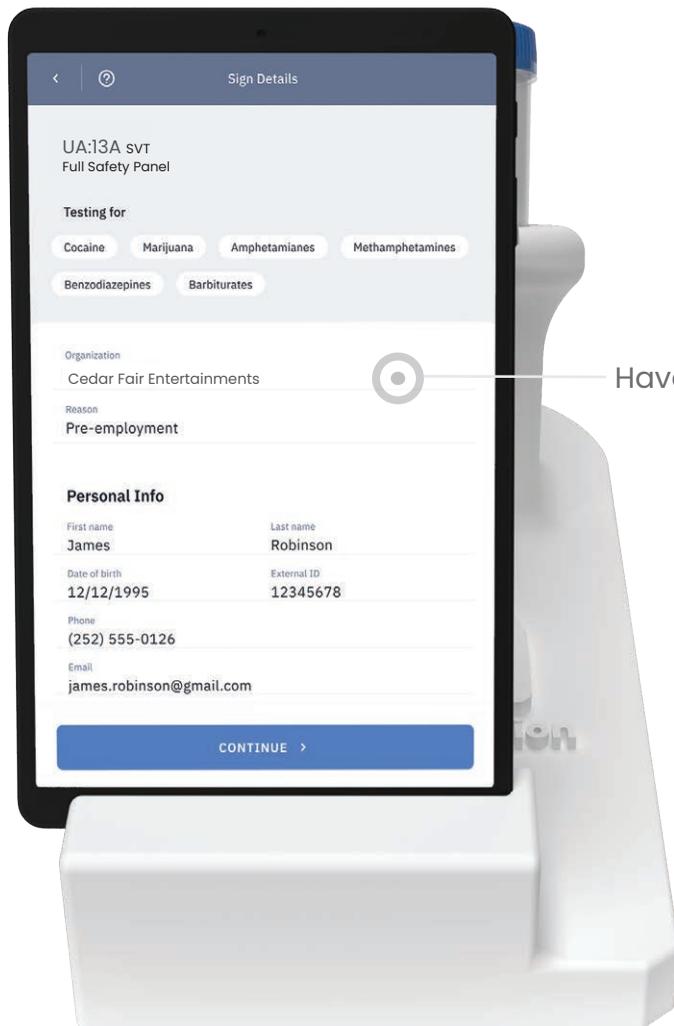


Obtain Donor Consent

How to capture donor consent

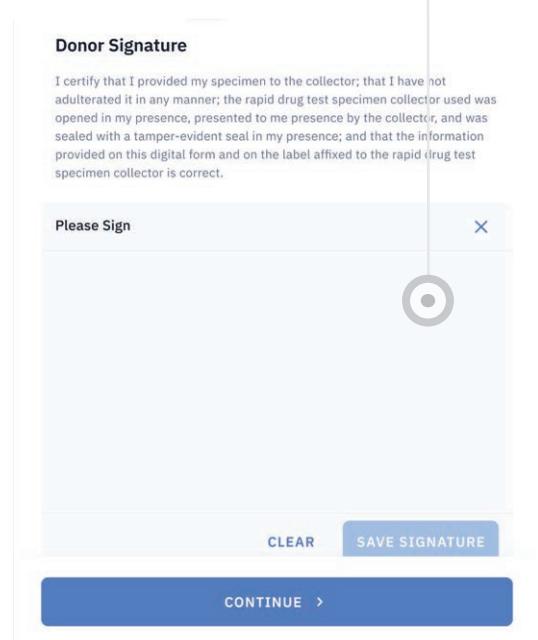
Have the donor sign the consent statement

The last step in the specimen collection process is to capture and record the donor's consent. This signature provide permission from the donor to conduct a test.



Have Donor Verify Details

Have Donor Sign



TERMINOLOGY:

Donor Consent refers to the formal permission given by the donor to the collector or testing company to conduct a drug test and share the results with authorized parties.

Scan DRT

Step Three

- Place DRT on Stand
- Scan DRT
- Preliminary Result
 - Negative
 - Non-Negative



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Manage Results

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Confirm Specimen

■ Place DRT on stand

Where to place the test kit?

Set test kit into the proper position

Remove any result window labels and place the secured SRT on the Labb Station testing stand. You may wish to verify that all test strips are running properly.





Verify specimen flow

How to fix a dry strip?

Tap the corner of the DRT on a hard surface

If one or more strips do not appear to be running, tap the corner of the DRT on a hard surface 5 or 6 times and tilt the DRT so that the specimen will flow to the impacted strip(s). Most dry strips can be overcome if there is adequate specimen.



Tap...tap...tap...tap...

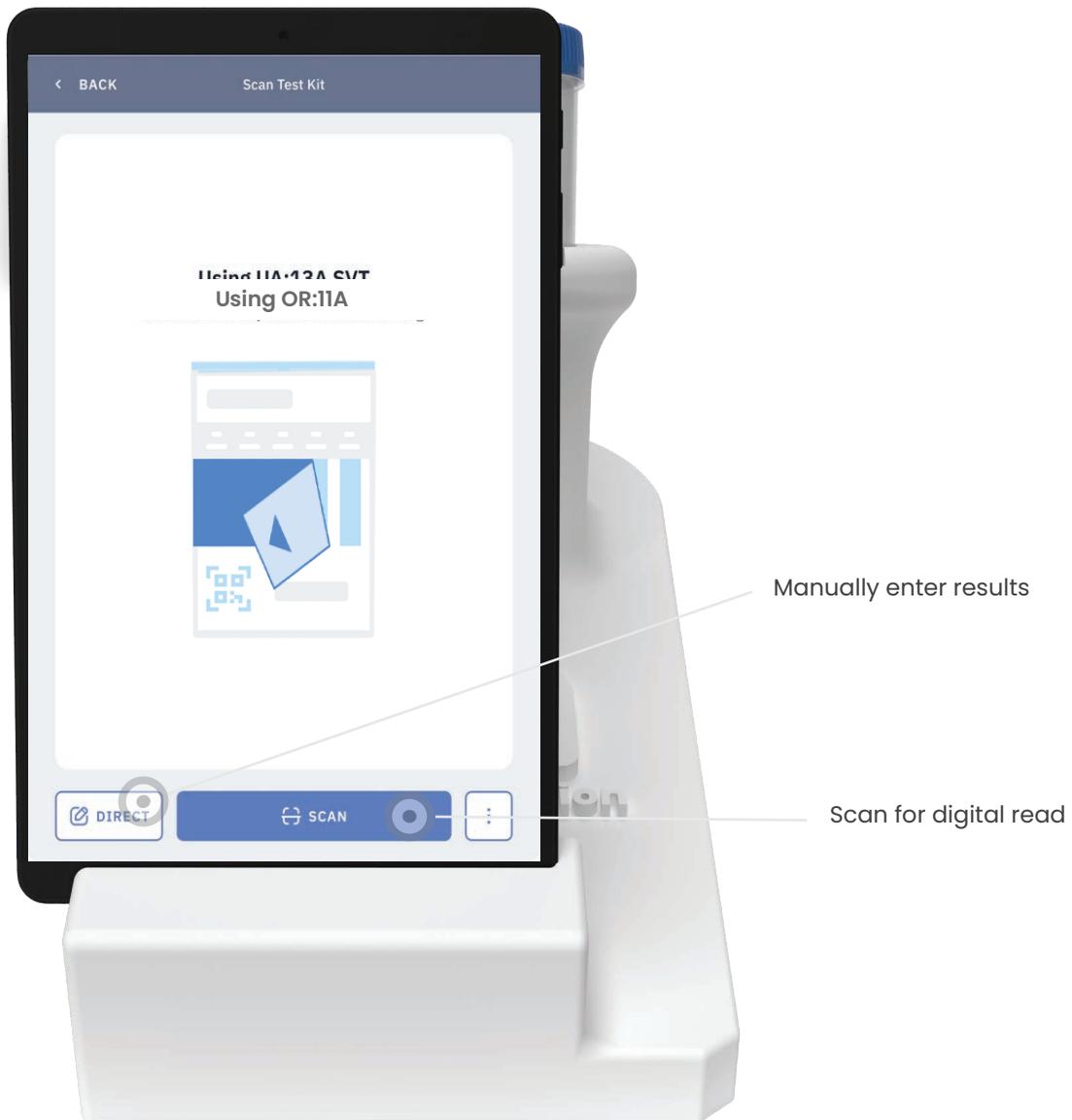


Verify specimen flow

What result process is needed?

Select the method for updating the result.

Select either DIRECT or SCAN to add the DRT result to the donor's record. DIRECT is the process of entering the DRT result that was manually interpreted. SCAN is the process of using Labb's digital reader system to interpret and record the DRT results.



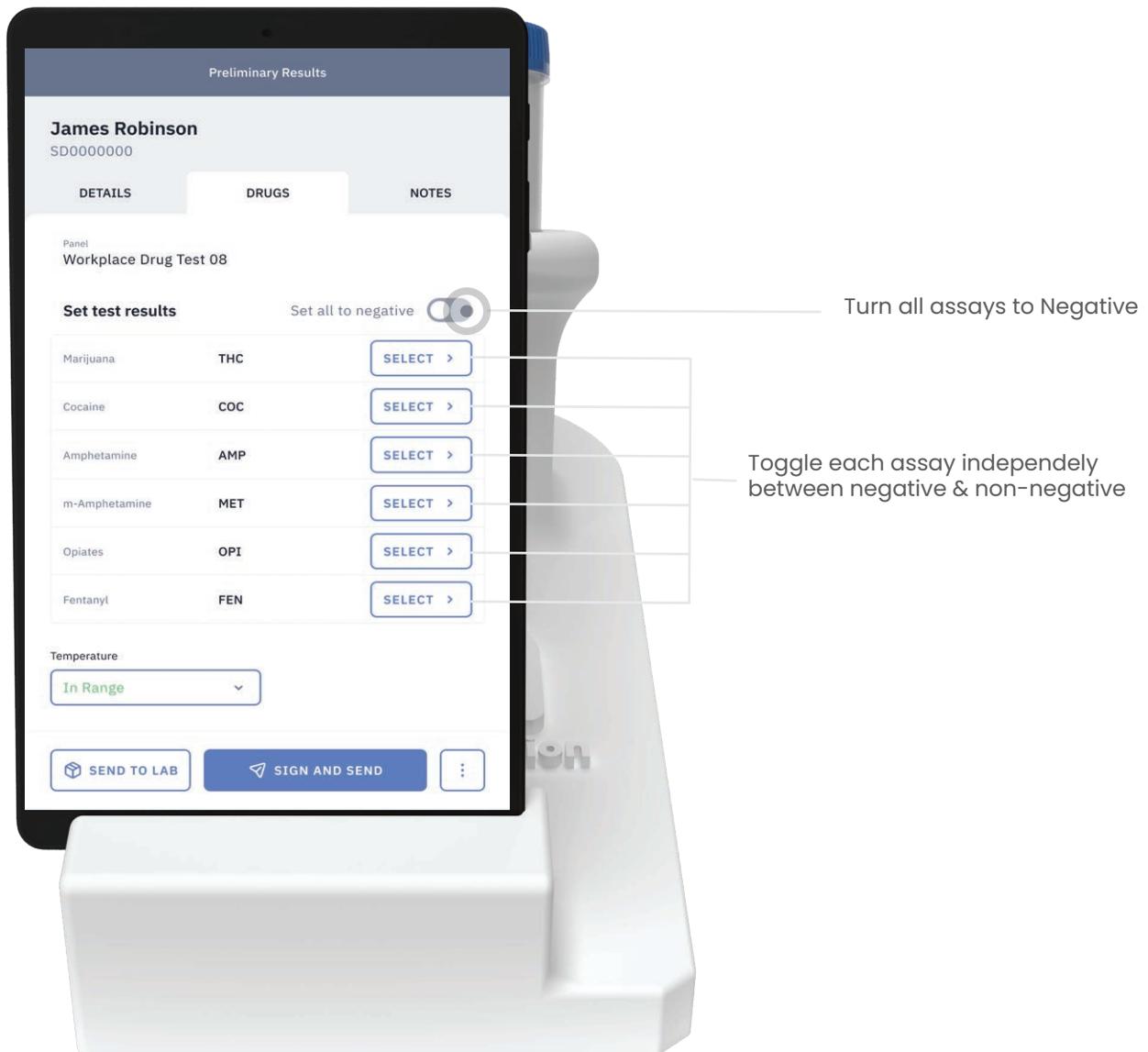


Enter the results manually

How does direct read work?

Update donor record to include manually read DRT result

After capture, Labb Station transmits and analyzes the DRT images, which may take up to 60 seconds. Please refrain from tapping the "Invalid" button unless you intend to cancel the drug screen.



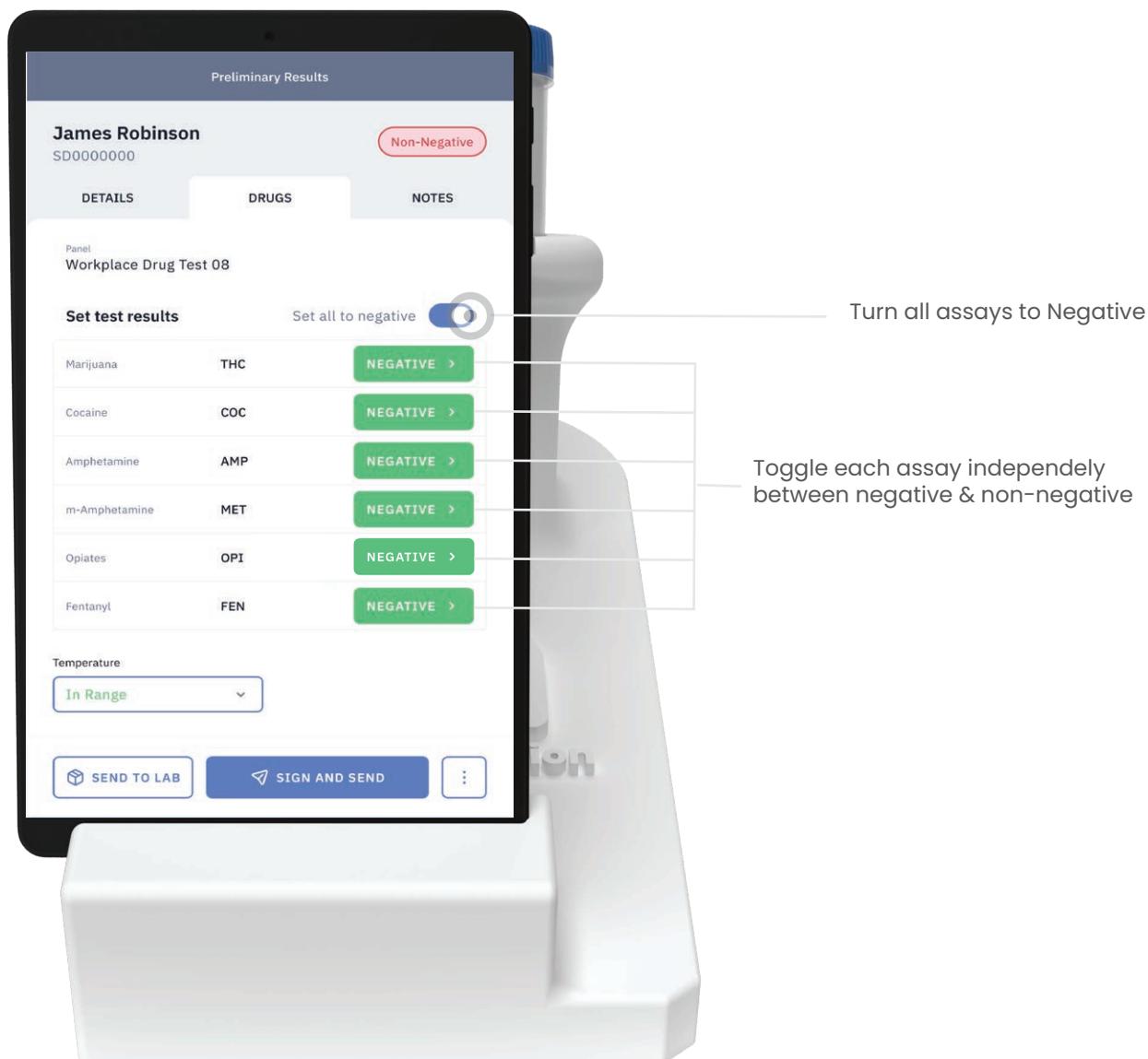


Enter the results manually

How does direct read work?

Update donor record to include manually read DRT result

After capture, Labb Station transmits and analyzes the DRT images, which may take up to 60 seconds. Please refrain from tapping the "Invalid" button unless you intend to cancel the drug screen.





Scan the DRT for digital interpretation

How does the scanner work?

Capture and upload image for interpretation

When the test lines are developed, tap the Scan Test Kit button. A copy of the scan will appear on the screen. If the image looks good, tap ok to transmit scan.



IMPORTANT:

The system will check to ensure you are using the correct test kit. Once the image is transmitted, a preliminary result will appear within 15-120 seconds.

Manage Results

Step Four

- Negative Initial Screen
- Non-Negative Initial Screen
- Inconclusive Initial Screen
 - Reccomend Validate
 - Image Unacceptable
 - Test Strips Obstructed



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Confirm Specimen



Negative screen results

What do I do with a Negative

How to send results to the contact or DER

A Negative rapid drug test result is considered conclusive. You have the option to double-check the result using the Validate option or accept the result by selecting Sign and Send.

Preliminary Results

James Ramsey
SD00944837

Negative **VALIDATE**

DETAILS **DRUGS** **NOTES**

Panel
SAP 8 Panel

Marijuana	THC	Negative
Cocaine	COC	Negative
Amphetamine	AMP	Negative
m-Amphetamine	MET	Negative
Opiates	OPI	Negative
Fentanyl	FEN	Negative
Barbiturates	BAR	Negative
Oxycodone	OXY	Negative

Temperature
(Check if in-range)

Adulteration/SVT
(Check if in-range)

Select Invalid
(if out-of-range)

SEND TO LAB **SIGN AND SEND**

To double check a result

Invalidate test if either the temp or SVT checks fail

Select "Sign and Send" to finalize test & report results to client



Non-negative screen results

What do I do with a Non-negative?

Sending specimens for lab confirmation (& MRO)

A Non-negative rapid drug test result is considered inconclusive. You should never take action on a non-negative test without confirmation using a certified laboratory.

Preliminary Results

James Ramsey
SD00944837

Non-Negative **VALIDATE**

DETAILS DRUGS NOTES

Panel
SAP 8 Panel

Marijuana	THC	Negative
Cocaine	COC	Negative
Amphetamine	AMP	Non-Negative
m-Amphetamine	MET	Negative
Opiates	OPI	Negative
Fentanyl	FEN	Negative
Barbiturates	BAR	Negative
Oxycodone	OXY	Negative

Temperature (Check if in-range) Adulteration/SVT (Check if in-range) **Select Invalid** (if out-of-range)

SIGN & SEND **SEND TO LAB**

To double check a result

Invalidate test if either the temp or SVT checks fail

Select "Send to Lab" to auto-order a confirmation test.

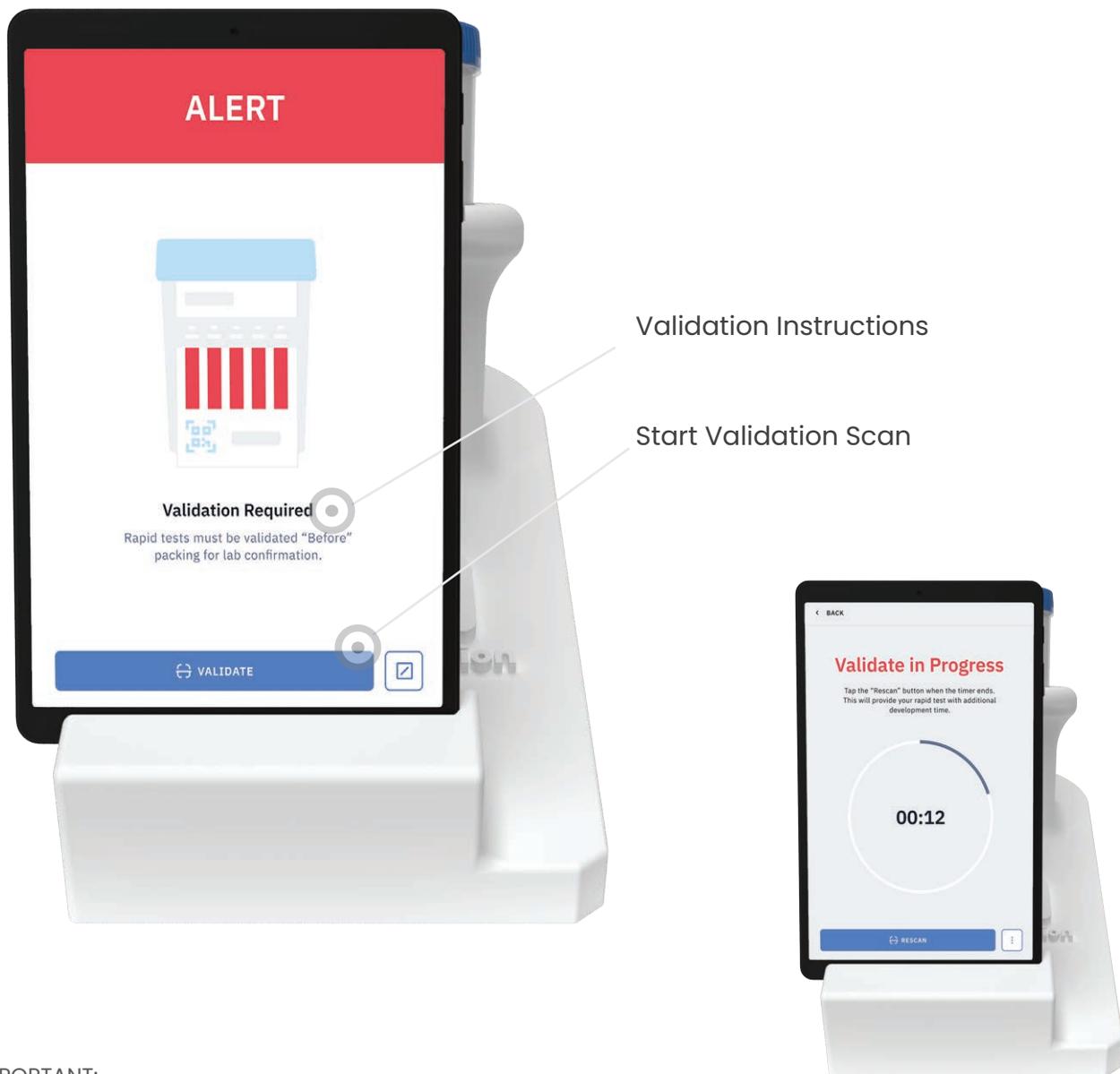


Result Validation

How do I Validate a result?

Double-checking a negative or non-negative screen result

Validating a result is a good idea. It is also a requirement if you are planning to send a specimen to the lab for confirmation. To validate, tap the validate icon on the preliminary results page and follow the on-screen instructions.



IMPORTANT:

Validate triggers a 3-minute timer before allowing a second scan and analysis to occur. Validate is optional on negative scans and required on non-negative scans.

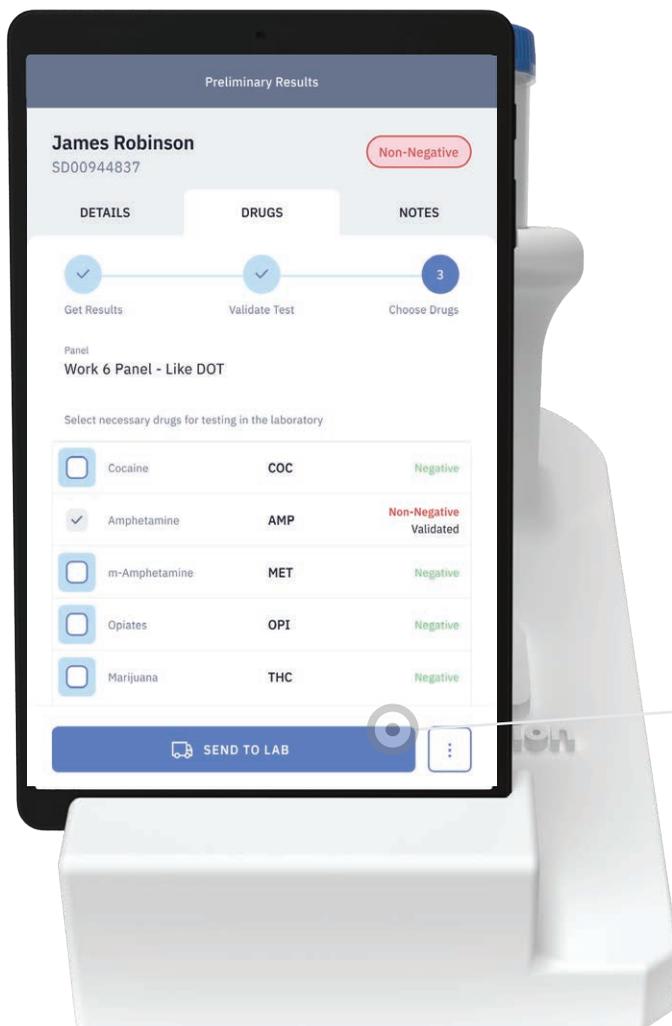


Selecting drugs for confirmation

How do I confirm a result?

Select which drugs you wish to confirm

The Labb system will automatically select all non-negative drugs for confirmation. These drugs can NOT be deselected. You can select additional drugs for confirmation. IMPORTANT: You may be charged extra for confirming negative assays. Check with your sales rep for details.



Always press send to Lab when confirming

Confirm a DRT

Step Five

- Complete the Rapid Test (DRT)
- Package Specimen
- Print Shipping Label



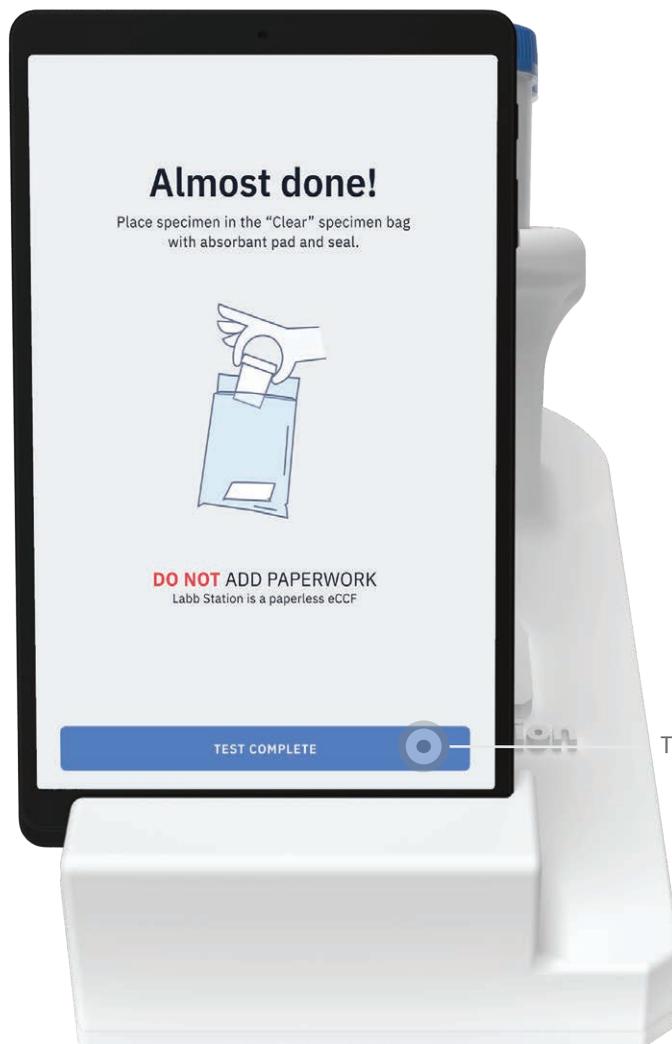


Confirm specimen

How to Order a Confirmation

Secondary Oral Fluid Collections

After pressing the "Send to Lab" button, you will see on-screen instruction. To order the confirmation press the "Test Complete" button and collect a "B" specimen using an intercept device for transport to the laboratory.



Tap the "Test Complete" button

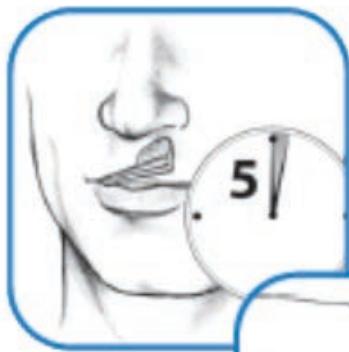


Collect a second specimen

How to Collect a "B" specimen?

Have the donor provide a specimen for confirmation

Open an Orasure Intercept and ask the donor to provide a second specimen. Always check the expiration date of the Orasure collector to ensure it has not expired before starting a collection.



Collect specimen



Snap-off collector pad



Close cap and secure



Complete confirmation CCF

How to complete the CCF?

Link your specimen to the original donor record

Complete the paper CCF as normal. Under the "Donor SSN or Employee ID No.," enter the SD# (Specimen ID). Adding the SD# to the document establishes a link between the two records.

NON FEDERAL DRUG TESTING CUSTODY AND CONTROL FORM

S0687072  **S0687072**
SPECIMEN ID NO.

ORAL FLUID SPECIMEN

OMEGA (330) 628-5748
ANAB (800) 665-5569
Fax: (330) 628-5803

LAB ACCESSION NO.

STEP 1: COMPLETED BY COLLECTOR OR EMPLOYER REPRESENTATIVE

A. Requesting Agency, I.D. No. B. MRO Name, Address, Phone and Fax No.

C. Donor Name (Last, First, Middle)

Donor SSN or Employee I.D. No.

D. Reason for Test: Pre-employment Random Reasonable Suspicion/Cause Post Accident
 Return to Duty Follow-up Other (specify)

E. Drug Tests to be Performed: Oral Fluid 6 Panel Oral Fluid 10 Panel Other (specify)

F. Collection Site Address:

STEP 2: COMPLETED BY COLLECTOR

ORAL FLUID COLLECTION DEVICE EXPIRATION DATE: / / REMARKS:

STEP 3: Collector affixes seal to oral specimen vial. Donor initials and dates seal. Donor completes STEP 5.
STEP 4: CHAIN OF CUSTODY - INITIATED BY COLLECTOR AND COMPLETED BY LABORATORY
I certify that the specimen given to me by the donor identified in the certification section in STEP 5 of this form was collected, labeled, sealed and released to the Delivery Service noted in accordance with applicable requirements.

Signature of Collector AM PM Time of Collection
(PRINT) Collector's Name (First, MI, Last) Date (Mo./Day/Yr.)

SPECIMEN RELEASED TO:
Name of Delivery Service Transferring Specimen to Lab

DO NOT WRITE IN THIS SECTION. FOR LABORATORY USE ONLY.

RECEIVED AT LAB: Signature of Accessioner Date (Mo./Day/Yr.)

Specimen Seal Intact: A Yes B Yes
A No, Enter Remark Below B No, Enter Remark Below

SPECIMEN RELEASED TO:

Laboratory Remarks

STEP 5: COMPLETED BY DONOR

I certify that I provided my specimen to the collector; that I have not adulterated it in any manner; the specimen used was sealed with a tamper-evident seal in my presence; and that the information provided on this form and on the label affixed to the Oral Specimen Vial is correct.

Signature of Donor (PRINT) Donor's Name (First, MI, Last) Date (Mo./Day/Yr.)
Daytime Phone No. () Evening Phone No. () Date of Birth Mo. Day Yr.

PLEASE PRINT - YOU ARE MAKING MULTIPLE COPIES

Add SD# (Specimen ID) here.

Check this box and write the word "Confirmation"

1. Peel label
2. Center over cap
3. Press firmly
4. Smooth sides around tube

A Sample - Label 1

ORAL SPECIMEN VIAL SEAL A SAMPLE
Donor's Initials
Date (Mo. Day Yr.)
S0687072

B Sample - Label 2

ORAL SPECIMEN VIAL SEAL B SAMPLE
Donor's Initials
Date (Mo. Day Yr.)
S0687072

PROVIDE SAMPLE "B" ONLY IF SPECIFIED

ORAL SPECIMEN VIAL SEAL

PLEASE PLACE SEAL OVER CAP ON ORAL SPECIMEN VIAL



Package the specimen

How to pack a Specimen

Prepare the Oral Fluid DRT for shipment to the lab

Packaging a DRT is simple. Place the secure DRT in the specimen transport bag and secure. Place the secured specimen and Transport bag in the FedEx pouch with your other specimens and print a shipping label. Slide the shipping label in the clear sleeve and call FedEx or drop the package off.



Print shipping label

How to print a label

Print a Shipping Label

On the shipping tab or the reader or on the Online dashboard, you will see a print icon. Tap the print icon to print the shipping label and affix to FedEx Clinical Pak.

